

Maryknoll Fathers' School
Reminder to Students on Appearance and Punctuality

Dear Parents/ Guardians,

1. Requirements on uniform during school holidays
 - (a) Supplementary lessons: Students must wear summer or winter uniform, black leather shoes and white socks.
 - (b) Extra-curricular activities: Students must wear summer/winter uniform or PE uniform (school T-shirt with PE trousers).
 - (c) Students having supplementary lessons before or after any extra-curricular activities should change into proper clothes in school.# Students must conform to the above dress codes on entering campus.

2. Requirements on uniform and appearance
 - (a) Hair should be in natural colour and it should not be dyed or permed. Any trendy hair style is not permitted.
 - (b) Boys must keep their hair neat and short (not touching their ears or shirt collar). The fringe must not go below the eyebrows. The side bangs must not go below half height of the ears.
 - (c) Girls wearing long hair reaching their shoulders must tie up their hair in a ponytail with a black thick rubber band. The fringe must not go below the eyebrows. The side bangs must not hang in front of the ears nor cover the ears. Use a few black hair pins to hold back the fringe or the side bangs.
 - (d) Girls' cheongsams must extend below the knees by 2.5 cm at least.# If a student fails to meet any of the above rules, his/her parent will be notified by the school. The student must rectify the problem as soon as possible.

3. PE trousers, MFS pullover and jacket
 - (a) All students should have the school PE trousers. They must wear these trousers on the Athletic Meet, Christmas Celebration, field trips and extra-curricular activities on campus or outside school.
 - (b) School pullovers should be dark blue V-collar pullovers that are either long-sleeved or sleeveless. Cardigans are not accepted. School pullovers should be knitted with woollen (or mixed) yarn and bearing the MFS embroidery. Oversized pullovers or pullovers of other designs or materials are not allowed.
 - (c) Garments other than MFS pullovers and jackets are not accepted and should not be brought to school. Failure to comply with any of the rules will be penalized with black mark records. The garments will be kept with the Discipline Master until being collected by their parents.# Should parents face any financial problems in purchasing school uniform, please inform the class teacher for the school's assistance in this matter.

4. Punctuality

Students who enter the school gate after the bell at 8:10 am in the morning or 1:40 pm in the afternoon will be considered late. Punctuality is a virtue that students should adhere to. They should make a habit of "early to bed and early to rise". Students should line up on the school playground for morning assembly every Monday, Wednesday and Friday. On the other hand, they should say the morning prayers in the classrooms every Tuesday and Thursday.

5. Notification of leave

If a student cannot go to school due to medical reasons or family matters, the parent or guardian should call the school by phone at 2777 5117 before lesson begins (8:10 am for normal school days). A letter of explanation signed by the parent must be submitted to the class teacher on the day the student returns to school after the absence, otherwise the student will be considered as being truant from school.

We wish to draw your attention to the above matters, and please ensure your child comply strictly with these rules and regulations.

Ho Lik Sang Lobo
Principal

15 July 2020

瑪利諾神父教會學校
校服儀容及準時上學備忘

1. 假期回校的校服儀容指引

- (a) 補課：學生須穿著整齊校服、黑色皮鞋及白襪。
- (b) 課外活動：學生須穿著整齊校服或體育衫配學校運動長褲。
- (c) 補課前、後參加課外活動，應在學校更換服裝。
學生必須遵守服裝及儀容規定方可進入校園。

2. 一般校服儀容要求

- (a) 頭髮須為天然顏色，不得染髮或電髮，不接受新潮髮型。
- (b) 男同學須保持整齊短髮，前陰不過眼眉，兩側不及耳，的水不過半耳，髮尾不觸衣領。
- (c) 女同學前陰不過眼眉，兩側不及耳，過長的前陰或的水可用少量黑色髮夾固定，若長髮及肩須用黑色粗橡筋束成馬尾。
- (d) 女生長衫必須過膝最少 2.5 厘米。
學生如違反以上規定，學校會聯絡家長，務求學生可盡快矯正問題。

3. 學校運動長褲、毛衣及外套的安排

- (a) 學生均須準備學校運動長褲，於運動日、聖誕聯歡會、旅行日、校外活動及校內活動時穿著。
- (b) 學校毛衣的款式為深藍色「V」領套頭長袖毛衣或背心，不接受開胸扣鈕的款式。毛衣應以毛線編織，並繡上 MFS 字樣。衫身過大或過長、款式及質料不合者皆不接受。
- (c) 除學校毛衣及學校外套外，其他外套一概不接受，亦不應攜帶回校；違者除記缺點外，衣物將由校方代為保管，待家長親自來校領回。
學生如在購買毛衣或校服上出現經濟問題，請通知班主任，校方可提供協助。

4. 準時上學

凡早上 8:10 後或下午 1:40 後才進入校門者，均作遲到論。守時乃學生必須遵守之美德，請學生養成早睡早起的良好生活習慣。早會逢星期一、三、五早上 8:10 在操場進行，逢星期二、四則在教室內進行早禱。

5. 學生請假備忘

如學生早上因病或家事未能依時上學，須由家長或監護人在上課前（一般為上午 8:10）致電校務處 2777 5117 告假，並必須於下一天回校時向班主任遞交家長親筆簽署之告假信，否則作曠課論。

以上事項，煩請各位家長垂注，並督促 貴子弟嚴格恪守。

此致

各位家長

瑪利諾神父教會學校
校長 何力生 謹啟
二零二零年七月十五日