

Maryknoll Fathers' School

**Notice to Parents and Students for the New School Year 2020-2021**

1. The school year 2020-2021 starts on 1 September 2020 (Tuesday). From 1 September 2020 (Tuesday) to 3 September 2020 (Thursday), there will only be morning sessions from 8:10 am to 12:35 pm. From 4 September 2020 (Friday) onwards, whole-day sessions will resume.
2. Students who have applied to the Student Finance Office for financial assistance (like Textbook Assistance and Student Travel Subsidy) will be notified of the result by mail. Please follow the instructions on the letter and return the documents to the Office by mail or submit the duly completed "Eligibility Certificate" to the class teacher on 1 September 2020 (Tuesday). Any student can make a new application by obtaining an application form from the school office at any time of the year.
3. At the beginning of the school year, each student will be given a copy of school regulations. Any behaviour violating the school regulations will be recorded in the student's report card and transcript.
4. To prevent habitual tardiness and truancy, you are urged to help your children to develop a habit of punctuality. Students must arrive at the school before the first bell rings for the morning or afternoon sessions, otherwise they will be considered late. Late for school will incur black mark records. If a student cannot go to school because of medical reasons or family affairs, the parent should inform the school by phone at 2777 5117 before the lesson begins. A letter of explanation signed by the parent must be given to the class teacher on the day the student returns to school after the absence, otherwise the student will be considered as being truant from school. Without reasonable explanation or the school's permission, students are not allowed to leave early once they have returned to school.
5. Students must wear a school uniform when entering the school campus even on non-school days. They should wear full uniform for all supplementary lessons or learning enhancement classes, however a PE uniform may be worn for other activities.
6. A school uniform supplier, Fung Cheong Shun Ltd, will sell school uniform items in the school hall (G/F., Block C) on 16 July 2020 (Thursday) from 2:00 pm to 4:30 pm. The supplier of the PE uniform, Akita Sports Company, will sell shorts and PE trousers, and receive orders on T-shirts during the same period in the hall. A previous uniform supplier, Kam Lun Tailors Ltd., will sell some of our uniform items in its shop. Addresses of shops of the uniform suppliers are available on the price list of school uniform. Students may also buy school uniform items from other companies.
7. Hon Wing Book Co. Ltd. provides Textbook Ordering Service. Students can make use of the service by returning the order form to the school office before 12:00 noon, 30 July 2020 (Thursday). Textbooks ordered will be distributed in the school hall on 15 August 2020 (Saturday) from 9:00 am to 12:00 noon. Textbooks will not be sold over the counter on that day. The textbook list and order form will be available from the school's homepage (<http://www.mfs1.edu.hk>) from 15 July 2020 (Wednesday) onwards.
8. Chit Shing Photo Service will come to our school to take photographs of students on 26 August 2020 (Wednesday) from 9:00 am to 11:30 am in Room D34 (3/F, Block D). Photographs will be distributed at the beginning of the new school year. The price is \$10 per dozen (1.5"× 2") without the negative.
9. In view of the proliferation of the epidemic locally, the Used Textbook Sale will not be organised this year.
10. The services mentioned in items 6 to 8 are optional. Parents and students may choose to use them according to their own needs.

Ho Lik Sang Lobo  
Principal

15 July 2020

瑪利諾神父教會學校  
新學年(2020-2021)家長及學生須知

- (一) 本校二零二零至二零二一年度學年由二零二零年九月一日(星期二)開始。首三天祇用上午上課;即由九月一日(星期二)至九月三日(星期四),每天上課時間為上午八時十分至下午十二時三十五分。由九月四日(星期五)開始恢復全日上課。
- (二) 凡已向學生資助處申請書簿津貼、車船津貼等資助者,將經郵遞收到申請結果通知書。請按函件上指示,將表格寄回學生資助辦事處;或將填妥的「資格證明書」,於九月一日(星期二)交回班主任。若有需要提出申請者,可在年中任何時間到校務處索取申請表格。
- (三) 學生將於學期初,獲派發校規一份。一切違反校規之行為,將紀錄在成績報告表及離校證書上。
- (四) 為免學生有遲到、早退或曠課等情況,請各家長督促子女養成準時之良好習慣。學生必須在早上第一次鐘聲前抵校,否則作遲到論;遲到者會被累記缺點。學生如因家事或生病需告假,請由家長或監護人在上課前致電 2777 5117 通知校務處,並必須在下一天回校時向班主任遞交由家長親筆簽署之告假信,否則作曠課論。如無合理解釋及未得校方准許,不得早退。
- (五) 學生必須穿著校服回校,非上課日子亦然。參加補課或學習支援班的學生須穿著整齊校服;其他情況可穿著學校體育服。
- (六) 豐昌順有限公司將於七月十六日(星期四)下午二時至下午四時半,派員到本校禮堂(C座地下)售賣校服。體育服供應商雅基達運動用品公司亦於同一時段在禮堂現售運動褲及接受短袖運動衣預訂。另一前校服供應商,金綸服裝有限公司亦有部分本校校服於門市發售。有關校服供應商的門市地址,已刊於校服價目表上以備參考。學生亦可前往其他校服公司的門市部購買校服。
- (七) 漢榮書局有限公司為學生提供課本訂購服務,欲訂購課本的學生,須在七月三十日(星期四)中午十二時前依訂購表格上指示,到校務處辦妥訂購手續。該公司將於八月十五日(星期六)上午九時至中午十二時,到本校禮堂派發已訂購之課本;當天不設即時售書服務。書單及訂購表可在七月十五日(星期三)起在學校網頁下載(<http://www.mfs1.edu.hk>)。
- (八) 捷成專業攝影將於八月二十六日(星期三)到學校為學生拍攝證件照片,時間由上午九時至上午十一時半,地點為D座3樓D34室。照片將會在新學年初派發。每打十元正(1.5吋×2吋),不提供負片。
- (九) 鑑於本港近期的疫情有擴散跡象,本年的舊課本售賣服務將會停辦一次。
- (十) 第六至第八項的服務旨在方便部分家長及學生,閣下可視乎個人需要而選擇採用與否。

瑪利諾神父教會學校  
校長 何力生 謹啟  
二零二零年七月十五日